**Riccall Parish Council**

Methodist Church/Community Hub

76 Main Street

Riccall

YO196QD

**Clerk Jake Blenkin**

**There will be a meeting of Riccall Parish Council’s Administration and Finance Committee on 3rd June 2024 from 7.30 pm at The Community Hub**

# AGENDA

## *75/AF Apologies and declarations of Interest*

## *To receive and accept apologies for absence and declarations of interest in items on the agenda.*

## *76/AF Minutes of previous meeting*

To confirm minutes of meeting held on 8th April 2024, as a true and correct record.

***77/AF Progress report and update***

### RFO/Chairman report on issues from the last minutes.

***78/AF Internal audit Report***

*To discuss the report and next steps*

***79/AF External audit update***

***80/AF AGAR update***

***81/AF Council Meeting Procedures***

*To continually consider ways of making full council meetings as effective as possible.*

***82/AF Review policies, Plans & Procedures***

*To put together a rolling programme of Policies and Procedures.*

**83/AF Financial regulations review**

***84/AF Funding Request***

*To consider any funding requests*

*To receive updates on existing grants*

 ***85/AF Confidential Business***

 *An opportunity to discuss and consider any staff issues/concerns.*

***86/AF RPC’s Annual Insurance Renewal***